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Minutes Staff Senate Meeting, June 10, 2004

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**Minutes
Staff Senate Meeting
Thursday, June 10, 2004
OLD MAIN 523**

- I.** The Staff Senate Meeting was called to order at 9:30 a.m. by Chair, Kenley Haley

Members Present: Janet Bowlin, Tay Sha Carter, Renee Clay, Tammie Edrington, Patricia Edwards, Candy Erbe, Tommi Featherston, Gerald Golden, Kenley Haley, Vicky Hartwell, Carrie Jackson, Carol Jetton, Jewel Lindsey, Mary Beth Lohr, Bruce McNully, Robert Moler, Jonathan Nelson, Bonnie Swayze, Barbara Taylor, Joe Terry, Eric Vaught and Susan Yell.

Members Absent: Donnie Blagg, Nancy Fondren, Carla Gray, Kim Harter, Lioneld Jordan, Eric Linson, Scott Mattke, Susan Rausch, Heather Sprandel and Shelley Wilmoth.

- II.** A motion was presented, seconded, and approved to adopt the agenda as presented.
- III.** A motion was presented, seconded, and approved to adopt the May 13, 2004 minutes as presented.
- IV. Scholarships & Awards-** Candy Erbe presented scholarships to this year's staff members. Bob Smith, Provost and Vice Chancellor for Academic Affairs said a few words following the awarding of the scholarships. He congratulated the recipients and indicated his appreciation for the Staff Senate for celebrating the pursuit of education and embracing leadership, intelligence and courage.
- This year's winners of the Staff Scholarships are:** Dianna Baer, Jessica Gerdson, Sheila Nance, Sloan Robocker, Carolyn Sohn and Heather Stowers.
- V. Housing -** Carrie Jackson announced the opportunity for staff to volunteer for Move-In Day. This year Move-In Day will be August 19th and is an occasion for staff members to interact with incoming students and their families. Renee Clay recalled that her department participated last year and had a wonderful experience. Please share with your departments about volunteering. Volunteer for as little as an hour or more. Physical lifting is not required; meals and a volunteer t-shirt will be provided. Applications to volunteer are available on the website.

VI. Graham Gillis- UA System Fringe Benefit Manager – Mr. Gillis discussed the increase in premiums and offered an overview of how U of A came to the rate increase, how the decision was made and a forecast for the future. Questions and discussion followed and it was decided that information would be gathered to determine the percentage of an employee's paycheck used for insurance, parking and other expenses incurred by U of A staff.

VII. Announcements- Barbara Taylor

- A.** Gov. Mike Huckabee has announced that state government offices will remain open Friday the day has been proclaimed a national day of mourning in memory of former President Reagan. Staff may use annual leave if approved in advance by their supervisors.
- B.** On July 1st a 2.7% pay increases go into affect for classified staff.

VIII. Committee Reports

A. Standing Committee

- A. Communications-** New Senate to readdress communications. Website is on the schedule.
- B. Elections-** Jewel Lindsey reported the finalized election results. The Chair, Vice Chair, Secretary and Finance Committee elections will take place in July. New Senator Orientation will be 8:30 to 10:30 a.m. Tuesday, June 29th in the Arkansas Union. Committee chairs will need to attend and provide the new senators with an overview of their committee.
- C. Scholarships & Awards-** Candy Erbe thanked the committee members for their work in selecting this year's scholarship recipients.
- D. Finance** –Vicky Hartwell was not present. The Finance Committee will meet before July to request budgeting from Dr. Pederson's office. Financially this year was good. Questions concerning the unaccounted bookstore funds have been resolved. The charge was the result of a P.O. number mix up. The funds have been restored.
- E. Parking & Transit-** Barbara Yule has resigned. No report presented.

- F. Safety** – Joe Terry. No activity for the committee was reported.
- G. Employee of the Quarter**- Susan Yell. No activity for the committee was reported.
- H. Legislative**- Bonnie Swayze. No activity for the committee was reported.
- I. Internal Affairs** – Lioneld Jordan not present. Renee Clay presented the “Staff Senate Resolution Addressing the Potential Increase in Employee Tuition.” Discussion followed and it was decided to bring the resolution back to the table in July and add stronger recommendations and statements presenting a defensible argument for Dr. Pederson.

B. Ad Hoc Committees

- A. Fringe Benefits**- Discussed in detail during and after Graham Gillis’s presentation.
- B. By-Laws** – Candy Erbe had to leave the meeting early. No activity for the committee was reported.
- C. Picnic**- Bruce McNully, Joe Terry and Eric Vaught. This year’s picnic a success-approximately 700 people attended and were served 1200 hotdogs. 657 tickets were counted. The volunteers were in short supply and trouble with the coke machine was reported.
 - 1) Thank you notes need to be sent.
 - 2) Next year participation for the senators should be required. Letter from Dr. Pederson’s office to the supervisor of each senator in reference to the day needed for the staff picnic.
 - 3) More donations needed from community members. These are tax write-offs, so most are eager to participate.
 - 4) Move picnic date to avoid conflict with Wal-Mart meeting and Memorial holiday.

IX. Other Business

A. Parking and Transit- Gary Smith

- X. Adjournment** – A motion was presented, seconded and approved to adjourn the meeting at 12:00.

Respectfully Submitted by:
Sherrie F. Robins, Recording Secretary